

**Bellows Free Academy, Union District #48, and Northwest Technical Center  
Board of School Directors**

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Board Meeting  
August 14, 2007

Present for a quorum: Nilda Gonnella-French, Jim Mercier, Al Corey, Bruce Scott, and Sally Lindberg

Student Representatives: Rina Perrault 2007-2008

Administrators: Marilyn Grunewald, Superintendent, FCSU; Martha Gagner, Acting Business Manager, FCSU; Sally Tarr, Director, NWTC; Karen Dantzschler, Human Resources and Ned Caron, Principal

Visitors: none

1. Call to Order at 6:30 p.m.: Jim Mercier called the meeting to order at 6:32 p.m.
2. Pledge of Allegiance
3. Visitors: none
4. Consent Agenda:

**Al Corey made the motion to add one item to the Agenda under Old Business, 5.1 Collins Perley Sports Complex Project and one item under New Business, 6.2 Easement for Fiber Optic Cable; Bruce Scott seconded the motion, with all in favor. Motion carried 5-0.**

- 4.1 Superintendent's Summary: Included in mailed packet.
- 4.2 Student Representative Report: Four members of the Executive Board of Student Council went to Massachusetts this summer to learn more about making the council work well. The Executive Board held several meetings this summer. They are planning a presentation for incoming freshman at orientation.
5. Old Business:
  - 5.1 Collins Perley Sports Complex Project – Ned reported that a plan of action was put together. The Board has a working plan and is looking for community input before going forth on September 11. They want to know if the community can support the project. On August 29 there will be a combined City/Town Forum in the B.F.A. library, on September 5 there will be a Forum at City Hall, and on September 6 there will be a Community Forum at the Town School. Each forum will begin at 7 p.m. A PowerPoint presentation has been prepared. Personal invitations are going out and the events will be advertised in the newspaper. The

goal is for 200+ community members to attend each forum. Ned will provide the board with a written update that will include all dates and handouts. The PowerPoint presentation will be emailed to each Board member. Hard copies will be available at the Central Office for Board members without PowerPoint.

7. New Business:

- 7.1 Changes to the Non-Union, non-certified salary table and Job Description for Technical Integration Assistant – The new job description creates a natural path of career progression and adds new responsibilities, as well as changes the pay grade from 5 to 6. There was discussion as to the wording of “Associates degree or equivalent” and the Board determined that at this time, there is not a certificate or degree requirement as long as the individual possesses the correct knowledge and experience for the job. The Board is interested in moving in the future to see a degreed person in this position. It was suggested to that all future salary tables be labeled with creation date/approval date to avoid confusion between drafts.

**Al Corey made the motion to approve the job description for the position of Technical Integration Assistant; Bruce Scott seconded the motion, with all in favor. Motion carried 5-0.**

**Bruce Scott made the motion to approve the changes to the Non-Union, non-certified salary table; Sally Lindberg seconded the motion, with all in favor. Motion carried 5-0.**

- 7.2 Vermont Telephone Easement Request – Vermont Telephone requested an easement to be able to lay fiber optic cable to supply Internet to the school. Jim received the request and informed them of the process to be followed. The request was referred to the Business Office, and Martha asked attorney Joe Cahill to review the easement. Two concerns arose. The first concern is that exhibit A does not indicate that choices in placement are available, as indicated in the text. The second concern is that the first choice goes straight across the parking lot between buildings. Once the easement is granted, access must be maintained and no future building can be placed in this location. Attorney Cahill strongly recommends that the Board only approve choice 2, which goes around the parking lot, and so note their decision directly on the deed. Nilda noticed several spelling errors and typos in the text of the easement. The Board was not willing to sign an incorrect document, and it was determined that they could wait to take action after the corrections were made. The topic was tabled until the next Board meeting.

**Bruce Scott made the motion to enter Executive Session at 7:00 p.m. for personnel and real estate issues; Sally Lindberg seconded the motion, with all in favor. Motion carried 5-0.**

**Bruce Scott made the motion to direct arbitration with AAA for the personnel issue; Al Corey seconded the motion, with all in favor. Motion carried 5-0.**

**Al Corey made the motion to direct the Central Office and the Principal to continue contract discussion on a potential lease property; Bruce Scott seconded the motion, with all in favor. Motion carried 5-0.**

**Al Corey made the motion to hire Christina Bilodeau as School Nurse at the level BA, step 3, contingent upon licensing; Bruce Scott seconded the motion, with all in favor. Motion carried 5-0.**

**Al Corey made the motion to hire Michael Szewko as Special Education Teacher for New Beginnings; Bruce Scott seconded the motion, with all in favor. Motion carried 5-0.**

**Al Corey made the motion to hire Nicholas Bradford as Paraeducator; Bruce Scott seconded the motion, with all in favor. Motion carried 4-0 with 1 abstention.**

12. Adjourn.

**Al Corey made the motion to adjourn at 8:30 p.m.; Bruce Scott seconded the motion. Motion carried 5-0.**

Respectfully submitted,

Jodie Lemery, Assistant to the Superintendent