

1 **Bellows Free Academy, Union District #48, and Northwest Technical Center**
2 **Board of School Directors**

3 Board Meeting
4 March 10, 2009
5

6 **Present for quorum:** Al Corey, Sally Lindberg, Bruce Scott, Jim Mercier, and Nilda Gonnella-
7 French

8 **Administrators:** Dennis Hill, Assistant Principal; Robert Rosane, Superintendent; Ned Caron,
9 Principal; Geoff Lyons, Assistant Principal; David Kimel, Manager, CPSC; Laurence Carnahan,
10 Director of Support Services; Sally Tarr, Director of NWTC; Sara Denny, Curriculum Director;
11 and Rina Perrault, Student Representative
12

- 13 1. Call to Order: Robert Rosane called the meeting to order at 6:30 p.m.
- 14 2. Pledge of Allegiance
- 15 3. Visitors: None present
- 16 4. Board Reorganization:

17
18 4.1 Board Chair

19
20 **Nilda Gonnella-French made a motion to nominate Jim Mercier to be Chair of**
21 **the Board; seconded by Bruce Scott. Motion carried 5 – 0.**
22

23 4.2 Vice Chair

24
25 **Bruce Scott nominated Nilda Gonnella-French Vice Chair; seconded by Sally**
26 **Lindberg. Motion carried 5 – 0.**
27

28 4.3 Clerk

29
30 **Nilda Gonnella-French made a motion to nominate Al Corey Clerk; seconded**
31 **by Sally Lindberg. Motion carried 5 – 0.**
32

33 4.4 Supervisory Union Board Representatives

34
35 Jim Mercier made a motion that by acclamation the representatives to the
36 Supervisory Union board would stay the same; all agreed: James Mercier, Nilda
37 Gonnella-French, and Al Corey.
38

39 4.5 Committee Assignments

40
41 Jim Mercier made a motion that by acclamation the committee assignments will stay
42 the same; all agreed:
43

44 Policy: Sally Lindberg (chair) and Bruce Scott
45 Finance/Building: Nilda Gonnella-French (chair) and Sally Lindberg
46 Curriculum: Bruce Scott (chair) and Jim Mercier
47 Personnel: Nilda Gonnella-French (chair) and Al Corey
48 Collins Perley: Al Corey (chair)
49

50 4.6 Other Appointments and Designations
51

1 **Bruce Scott made a motion to authorize the Board Chair to sign teacher**
2 **contracts; seconded by Sally. Motion carried 5 – 0.**
3

4 **The Board approved by acclamation that Principal, Business Manager, and**
5 **Superintendent are authorized to sign contracts, as needed.**
6

7 Further:

8 Truant Officer: St. Albans City Police

9 Designated newspaper: *St. Albans Messenger*

10 Date of regular meetings: First Tuesday of every month @ 6:30 p.m.

11 Person responsible for taking minutes: Charlotte Ryan

12 Person responsible for getting minutes to FCSU Office: Charlotte Ryan

13 Method for posting for special meetings: FCSU, Town and City Clerks, BFA, and
14 Collins Perley

15 Procedure for handling Directors' orders:

16 SU prepares and reviews warrants two times a month

17 Quorum of Board members reviews and signs (Chair and Clerk)

18 S.U. prepares checks, BFA School Treasurer signs, SU mails
19

20 5. Consent Agenda
21

22 5.1 Approval of Minutes of February 3, 2009
23

24 **Al Corey made a motion to approve the Minutes of February 3, 2009, including**
25 **this change: insert “for administrators” on page 2, line 14; seconded by Sally**
26 **Lindberg. Motion carried 5 – 0.**
27

28 5.2 Student Representative Report
29

30 Rina Perrault informed the Board about a blood drive on March 11, a fashion show
31 in April, and a Talent Show last Friday. The Talent Show resulted in eight groups
32 performing at Higher Ground. She also mentioned the start of spring sports and a
33 Drama Festival at Hazen Union High School. BFA actors will perform “Small
34 Actors.” Winners at the festival will go on to the New England Competition.
35

36 Jim Mercier took this opportunity to congratulate BFA sports teams of their fine
37 efforts. He also thanked the community for their support of the budget on Voting
38 Day.
39

40 6. Old Business
41

42 6.1 Non-Union, Non-Certified Personnel Guidelines
43

44 **Al Corey made a motion to adopt Non-Union, Non-Certified Personnel**
45 **Guidelines; seconded by Sally Lindberg. Motion carried 5 – 0.**
46

47 6.2 Georgia School Board: No response has been received from the Superintendent in
48 Georgia. Robert Rosane suggested the Board keep the invitation open to meet with
49 the Finance Committee.
50

1 6.3 Side Letter to Master Agreement was included for the Board members' information
2 and records.
3

4 7. New Business

5
6 7.1 Committee Reports:

- 7 a. Curriculum (Bruce Scott, Chair). Director Scott distributed a copy of the draft
8 minutes of the committee's last meeting along with a copy of a survey for the
9 school community. He notes that NECAP scores are rising. Director Mercier
10 asked Mr. Caron to go through the survey results when ready. He also asked
11 about the relative smoothness of transition from semester to semester
12 compared to trimester to trimester. Reports from administrators, the student,
13 and Collins Perley Manager were all positive.
14 b. Finance (Nilda Gonnella-French, Chair). Director Gonnella-French said the
15 Finance Committee did not meet in February.
16 c. Personnel (Nilda Gonnella-French, Chair). Director Gonnella-French said the
17 Personnel Committee met on February 24. They accepted job descriptions and
18 talked about long-term substitutes.
19 d. Policy (Sally Lindberg, Chair). Director Lindberg said the committee met on
20 February 9, and will meet again on March 14, 4:30 p.m. She summarized the
21 decisions made by the committee, which were also available in the Board
22 packet.
23

24 7.2 Collins Perley Report (Al Corey, Chair) Director Corey reported that the bids for the
25 track and lighting have come in. Interviews will be next week, after which the Board
26 will receive a recommendation. Demolition has begun on the rink. Many activities
27 continue to occur: Rotary Home Show is this weekend; WIB Job Fair will be March
28 26 with more than 60 businesses exhibiting. Also coming are the Franco-American
29 Festival and a Heavy Equipment Show on Father's Day.
30

31 7.3 Policies

- 32
33 a. Volunteers and Work-Study Students (D7)
34

35 **Sally Lindberg made a motion to warn for adoption policy D7,**
36 **Volunteers and Work-Study Students; seconded by Al Corey. Motion**
37 **carried 5 – 0.**
38

- 39 b. Alcohol and Drug-Free Workplace (D8)
40

41 **Al Corey made a motion to warn for adoption policy D8, Alcohol and**
42 **Drug-Free Workplace; seconded by Sally Lindberg. Motion carried 5 –**
43 **0.**
44

- 45 c. Harassment Policy for Employees and Members of the School Community
46 (D12)
47

48 **Al Corey made a motion to warn for adoption D12 Harassment Policy for**
49 **Employees and Members of the School Community; seconded by Sally**
50 **Lindberg. Motion carried 5 – 0.**
51

1 7.4 High School Choice Agreements
2

3 **Al Corey made a motion to authorize the Superintendent to sign the High**
4 **School Choice Agreements with both MVU and Milton; seconded by Sally**
5 **Lindberg. Motion carried 5 – 0.**
6

7 Mr. Caron clarified that these agreements allow for four students per grade level per
8 year.
9

10 7.5 Town Meeting Review: Superintendent Rosane asked for Board comment on how
11 they felt about this year's budget process. Director Scott enjoyed talking with the
12 department chairs as they discussed their budget ideas. Director Lindberg liked the
13 process. Director Mercier appreciated the importance of their fiduciary
14 responsibility and also liked seeing 'what we are doing for learning.' Superintendent
15 Rosane commented on the high degree of collaboration during this intensive
16 process. He said that not all boards are able to take the time for the department chair
17 budget review. He complimented the Board on its relationship building, on giving
18 autonomy to administrators, and on having a very impressive final result. He said the
19 community seems to have given them a vote of confidence by passing the budget. It
20 was a tough but successful process.
21

22 8. Other Business
23

24 8.1 Northwest Technical Center Director's Report: Director Tarr highlighted that
25 teacher Jim Naylor was invited to Washington and can be seen with the student who
26 accompanied him on Senator Sander's web page. The Automotive Program will be
27 undergoing three days of visitation as part of the national certification process.
28

29 8.2 Collins Perley Manager's Report – Included in the Board packets FYI.

30 8.3 Department Reports – Included in the Board packets FYI.

31 8.4 Snow Removal and Sweeping Contracts – Included in the Board packets FYI.

32 8.5 K – 8 Writing Curriculum – Included in the Board packets FYI.
33

34 9. Agenda Items for Future Meetings
35

36 9.1 Curriculum Development and Coordination

37 9.2 Weighted Grades

38 9.3 Budget FY09 Update

39 9.4 Collins Perley Trust
40

41 10. Approve Warrants
42

43 **Al Corey made a motion to approve the February warrants; seconded by Sally**
44 **Lindberg. Motion carried 5 – 0.**
45

46 11. Executive Session
47

48 **Al Corey made a motion to enter into Executive Session for personnel at 7:15 p.m.;**
49 **seconded by Sally Lindberg. Motion carried 5 - 0.**
50

1 **Bruce Scott made a motion to approve hiring Rob Corey as the JV Lacrosse Coach;**
2 **seconded by Sally Lindberg. Motion carried 5 – 0.**
3

4 **Bruce Scott made a motion to approve hiring Jana Lamarche and Casey Callen as**
5 **paraeducators at Summit; seconded by Sally Lindberg. Motion carried 5 – 0.**
6

7 **Sally Lindberg made a motion to accept the resignation of Emma Liskowsky, Special**
8 **Educator; seconded by Bruce Scott. Motion carried 5 – 0.**
9

10 12. Adjourn
11

12 **Al Corey made a motion to adjourn at 8:10 p.m.; seconded by Sally Lindberg. Motion**
13 **carried 5 – 0.**
14

15 Respectfully submitted,
16

17 Sara Denny, FCSU Curriculum Director